



Regional Radiocommunication Seminar 2024 for Asia & Pacific (RRS-24-Asia & Pacific)

Apia, Samoa
16 - 21 September 2024

INFORMATION NOTE

A. THE MEETING VENUE

1. Venue

Taumeasina Island Resort Apia
Independent State of Samoa ("Samoa")

2. Local contact person (focal point from Host)










Organization: Office of the Regulator ("OOTR")
Contact Details: +685 30282
Name: Ms. Vanessa Tanuvasa
Position: ACEO Corporate Services
Email: vanessa.tanuvasa@regulator.gov.ws

















Mr. Su'a Faumuina Aulaga
ACEO Spectrum Management & Technical Services
sua.faumuina@regulator.gov.ws

3. Accommodations and Hotel Reservation

List of Accredited Hotels and contact information:

i. Taumeasina Island Resort (Meeting Venue)	Address: Taumeasina Island Resort Moataa, Apia Samoa Contact Details:  +685-61000  http://www.taumeasinaislandresortsamoa.com or www.tirsamoa.com
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	<p>For room reservations email directly:</p> <ul style="list-style-type: none"> • group@taumeasinaislandresortssamoa.com; • reservations@taumeasinaislandresortssamoa.com; • res@taumeasinaislandresortssamoa.com <p>Special Confidential Non-Commissionable Rates: Booking Code TIROOTR0924. Booking sales dates valid til <u>31st August 2024</u></p> <ul style="list-style-type: none"> ▪ Ocean & Deluxe Ocean View King: WST \$460.00 per night inclusive taxes (1 x king bed, 2 Adults can occupy only) ▪ Ocean & Deluxe Ocean View Double: WST \$460.00 per night inclusive taxes (2 x double beds, occupy only 2 adults and 2 children under 12 years) ▪ 2 Bedroom Villa: WST \$980.00 per night inclusive taxes (2 x king beds + sofa in the lounge area, 5 guests can only occupy) ▪ 3 Bedroom Villa: WST \$1450.00 per night inclusive taxes (3 x king beds + sofa in the lounge area, 7 guests can only occupy) ▪ 3 Bedroom Cove Villas: WST \$2,100.00 per night inclusive taxes (3 x king beds + 2 x sofa in the lounge area, 7 guests can only occupy) <p>Airport Transfer:</p> <ul style="list-style-type: none"> ▪ WST\$45 per adult one way ▪ WST\$23 per child one way <p><i>No cash payments should be handed to the drivers. Contact the hotel for further details</i></p>
ii.Samoana Boutique Hotel	<p>Contact Details: Ms. Madeline Arp (Hotel Manager)</p> <p> +685-31000  +685 – 7570151  www.samoanahotel.com  bookings@samoanahotel.com  Moata'a, Apia Park, Samoa</p>
iii. Tauese Seaview Hotel (Restaurant & Bar)	<p>Contact Details:</p> <p> +685-33310  www. Taueseseaviewhotel.com  stay@taueseseaviewhotel.com or taueseseaviewhotel@gmail.com  Beach Rd, Apia, Samoa</p> <p>Room Rates:</p> <ul style="list-style-type: none"> • \$310 WST per night • Breakfast included • Free WiFi

iv. Tanoa Tusitala Hotel	<p>Contact Details: Mr. Ronil Kumar (Senior Reservation Agent)</p> <p> +685-21122</p> <p> www.tanoaatusitala.com</p> <p> tusitala@tanoahotels.com</p> <p> Beach St, Sogi, Apia, Samoa</p> <p>Room Rate: Booking Code – OOTR-RRS24 \$450 WST per night Double Deluxe Room/ King Deluxe Room Buffet Breakfast included Free unlimited WiFi 50% non-refundable payment is required to secure your booking</p>
v. Le Sanita Hotel	<p>Contact Details: Ms. Angelica</p> <p> +685-33007</p> <p> lesanitahotel.com</p> <p> reservation@lesanitahotel.ws</p> <p> Mulinuu Rd, Apia, Samoa</p> <p>Room Rate: Standard Room: \$280WST per night Daily continental breakfast & WiFi included</p>
vi. Amanaki Hotel	<p>Contact Details:</p> <p> +685-27889</p> <p> http://www.amanakihotel.com/en/</p> <p> contact@amanakihotel.com</p> <p> PO Box 1755, Sogi, Apia, Samoa</p>
vii. Millenia Hotel	<p>Contact Details:</p> <p> +685-28284/ +685-28286</p> <p> https://www.hotelmillenciasamoa.com/en/</p> <p> info@hotelmillenciasamoa.com</p> <p> Mulinuu Peninsula, Apia, Samoa</p>

viii. Le Alaimoana Hotel	<p>Contact Details: Anne Chong (Manager)</p> <p> +685-20392 or Mob: +685-7668259</p> <p> hotel.lealaimoana@gmail.com</p> <p> Moataa, Apia, Samoa</p> <p>Room Rates: Single rooms –\$300 WST - \$350 WST per night (can fit 2 people) Family rooms - \$400WST per night (can fit 4 people) Complimentary continental breakfast included</p> <p>Airport transfer available:</p> <ul style="list-style-type: none"> • \$95WST one way (Faleolo Airport) for 2 passengers
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We recommend that for convenience delegates stay at the selected hotels which are close to the venue.

4. Flights and Airport transfers

All international inbound & outbound flights will arrive and depart at the Faleolo International

Airport which is located approximately 40 kilometres (25 miles) west of Apia.

Arrivals/Departures – Kindly note that there will **not be any airport pickup service**. Some recommended hotels offer airport transfer services.

Alternatively, there are taxi services available at Faleolo Airport and taxi fare to the Capital Apia (where most of the listed hotels are located) ranges from \$60 - \$95 WST depending on service utilized.

5. Meal Arrangements

Breakfast	Most of the recommended hotels provide complimentary Breakfast.
Lunch	Lunch, morning and afternoon tea breaks will be provided for all delegates on the seminar days i.e. from Monday 16 th to Friday 20 th September 2024.



	<i>Should any industry member/international partner wish to sponsor lunch and/or morning/afternoon teas, please contact the host organization.</i>
Dinner	Generally, participants will be required to make their own arrangements for dinner.

B. GENERAL INFORMATION

1. Visa/Entry Requirements:

Foreign nationals who do not hold a valid Temporary Resident Permit or Samoan Citizenship will be issued with a free 90 days Visitors Permit upon arrival. The grant of a Visitor's permit is subject to Samoa's entry requirements, therefore **all delegates must:**

- Have a return or onward ticket;
- Possess a passport valid for a minimum of 6 months after the intended date of departure from Samoa;
- Have a valid visa or permit for entry into the country to which they will travel from Samoa;
- State their accommodation arrangements (hotel accommodations etc.)
- Have no record or deportation from other countries
- Have no health problems that would pose a risk to Samoa
- Not be on any alert or warning lists

For further information please refer to the following website or contact the host focal point:

Website: <https://mpmc.gov.ws/divisions/immigration/attheborder/>

To ensure that delegates do not have problems at the border, please hand carry a copy of the letter of invitation from ITU for the RRS Asia & Pacific 2024.

2. Health regulations

All incoming travelers to Samoa are advised to fill in the Special Health Declaration Form in- flight before arrival. Entry requirements provide that the traveler must not have health problems that would pose a risk to Samoa.

3. Language

English is the official language in Samoa.

4. Measuring System

The official measuring system in Samoa is the International Metric System.

5. Driving in Samoa

In Samoa, vehicles drive on the right side of the road.

6. Electricity supply

Samoa the standard voltage is 230 V. The standard frequency is 50 Hz. The power sockets that are used are of Type I. Below you find pictures of these power sockets and corresponding plugs.

In Samoa the power sockets used are of type I:

Your need for a power plug adapter depends on the country you live in.



7. Climate

Samoa's weather is warm and tropical all year round, with two distinct seasons – the dry season running from May to October and the wet season from November to April. Samoa's climate is hot and humid with an average daily temperature of 29 degrees Celsius and ocean temperature in the low 20s.

8. Currency

The Samoan Tala is the currency of Samoa. The [currency code](#) for Tala is WST, and the [currency symbol](#) is \$.

Pictures of Samoa's Bills and Coins:

\$5 tala

The front of the \$5 tala bank note reflects the increasing importance of our limited pristine beach resources to the development of Samoa's main economic driver - the tourism industry. The reverse portrays the Vailima residence of author Robert Louis Stevenson or Tusitala (Teller of Tales) as he was known in Samoa.



\$10 tala

The \$10 tala bank note commemorates sports and education in Samoa. The front features Samoa's rugby sevens team's triumphant victory, crowned champions at the IRB Hong Kong Sevens in 2007. The reverse features Samoan children on their way to school. They are seen as the future of our proud nation.



<p>\$20 tala</p> <p>The front of the \$20 tala bank note features a beautiful waterfall. The reverse features our national bird, the Manumea, and Samoa's national flower, the Teuila. These images portray the diversity and beauty of Samoa's natural environment to protect and treasure for generations to enjoy.</p>	<p>\$50 tala</p> <p>The \$50 tala bank note depicts political and economic maturity and stability. The front side of the bank note features the Government complex at Matagialalua, while the reverse side of the bank note features the Central Bank of Samoa.</p>
<p>\$100 tala</p> <p>The \$100 tala bank note commemorates the life of the late Malietoa Tanumafili II, Head of State of Samoa from 1962 to 2007. The reverse side features the Mulivai Catholic Cathedral, one of the nation's oldest churches. It is a significant historical symbol of Christianity in Samoa, representing the people's strong religious beliefs.</p>	<p>2011 Coins</p>  <p>In 2011, Samoa introduced new circulation coins – one and two tala, plus 10, 20 and 50 sene. The five coins represent the history and culture of Samoa and feature Samoa's cultural treasures – the Fautasi Race, Manumea Bird, Teuila Flower, Kava Bowl and the Official National Emblem. The obverse of these coins depicts the effigy of His Royal Highness Tui-Atua Tupua Tamasese Efi.</p> <p>The ONE TALA and TWO TALA is actually gold in colour and not silver as depicted here.</p>

Credit cards (Visa, MasterCard, American Express, Diners & JCB) are widely accepted in the major hotels, restaurants and stores. Travelers' cheques are also widely accepted at major banks and hotels. EFTPOS machines are found throughout Upolu and Savai'i in major hotels, resorts and supermarkets and accept the following cards – Visa, MasterCard, Cirrus, Amex, JCB & Plus Cards and Access International Debit Card.

9. Shopping - Value Added Tax (VAT)

The current VAGST rate on goods and service in Samoa is 15%. The prices displayed in stores usually include this tax, unless otherwise stated.

10. Business hours

Banks:

ANZ Bank (Samoa) Limited (Main Branch) Beach Road, Apia, Samoa P.O. Box L1855 Open Mon – Fri: 9am-4pm. Closed on Saturday. Ph: +685-69999 Enquiry Link: https://www.anz.com/samoa/en/contact-us/	Bank of South Pacific (Main Branch) Beach Road, Apia, Samoa Ph: +685 -66100 Open: Mon - Fri: 9am - 4pm/ All Services Sat: 8:30am - 12pm Email: BSPSamoa@bsp.com.pg
National Bank of Samoa (Main Branch) Beach Road, Apia, Samoa Open Mon – Fri: 9am – 4pm & Sat 9:30am – 12:30pm Ph: +685-26766/+685-23077 Email: info@nbsamoa.com	Samoa Commercial Bank (Main Branch) Beach Road, Apia, Samoa Open Monday –Friday 9.00am-4.00pm & Sat 8am – 12pm Ph: +685-31231 Email: info@scbl.ws

ANZ and Bank South Pacific are the two international banks found in Samoa. Both have branches at the international airport, in Apia and at Salelologa in Savai'i. National Bank of Samoa and Samoa Commercial Bank provide services, currency exchange and ATMs.

ATMs are located in and around Apia and on the island of Savai'i. Travelers can use credit cards on the machines but you are required to have a PIN number to withdraw cash.

Business Hours:

Government offices and shops usually open from 9am–5pm. Saturday shopping hours are from 8am–12.30pm.

Shops:

Generally, from Monday to Friday 8am -5pm, Saturday from 8am to 12.30 pm. (however there are certain shops that open round the clock)

Cafes, patisseries and pizzerias:

Generally, from Monday to Friday 8am – 5pm (depending on which

Café, some remain open until 10.00pm)

Restaurants:

Lunch is usually served from 11am and dinner from 6.00pm.



Some fast-food establishments are open round the clock.

11. Tipping

Tipping is not practiced or expected in Samoa. However, if a guest wishes to leave a gift for good service then you are welcome to do so directly with the employee or the hotel reception.

12. Time Zone

In 2011, Samoa changed time zone, moving west of the dateline. This puts Samoa 12 hours ahead of Greenwich Mean Time.

13. Mobile Phones

There are two main telecommunications providers in Samoa: Vodafone (Samoa) Limited and Digicel (Samoa) Limited. Both providers offer extensive coverage. Prepaid SIM cards are available at Faleolo International Airport and at outlets in Apia.

14. Other useful information

You can find further information on Samoa on the following Webpage:

<http://www.samoa.travel/page/practical-information>



EXHIBITION & SPONSORSHIP

The host organization will organize and set up an exhibition area throughout the duration of the RRS-24 meeting. The exhibition will be a prominent one stop information and technology side event encompassing insights from our ICT industry experts, showcasing of cutting-edge technologies and innovations, enabling business exchanges and facilitating regional and cross sector collaborations among the ICT industry and government administrations. There will be limited spaces and spots will be allocated on a first come first serve basis for a fee of **\$2000.00 WST per spot**. A 50% down payment is required to secure your spot and the remaining balance to be paid by the 13th September 2024. If interested, please contact the host focal points below:

Host Organization:	Office of the Regulator (“OOTR”)	
Contact Details:	+685 30282	
Name:	Ms. Vanessa Tanuvasa	Mr. Su’a Faumuina Aulaga
Position:	ACEO Corporate Services	ACEO Spectrum Management & Technical Services
Email:	vanessa.tanuvasa@regulator.gov.ws	sua.faumuina@regulator.gov.ws

OOTR welcomes sponsorship for lunch, morning and afternoon tea breaks, please contact the host focal points for more details. Please see table below for information:

Lunch	<ul style="list-style-type: none"> WST\$65 per head (Buffet menu options)
Morning and Afternoon Teas	<ul style="list-style-type: none"> WST\$35 per person per break (Option 1: tea, coffee, water, juice, homemade cookies and fresh fruit) WST\$45 per person (inclusive of option 1 + 2 other choices) WST\$52 per person (inclusive of option 1 + 3 other choices) <p><i>*Other choices include sweet, savoury & health options</i></p>

**Based on Taumeasina Island Resort’s catering menu*