WTSA-24 preparations & Leadership Training: brief overview

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WTSA overview:
Purpose, structure, processes

ITU WTSA
NEW DELHI 2024
15-24 October 2024
New Delhi, India

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World Telecommunication Standardization Assembly (WTSA-24)
New Delhi, India, 15 – 24 October 2024

The **World Telecommunication Standardization Assembly** is held every four years and defines the next period of study for ITU-T. **WTSA-24** is planned to take place from 15 to 24 October 2024 in **New Delhi, India**.

Past WTSA/WTSC events

WTSA-20

WTSA-24: Purpose

- Set the **structure and vision** ITU-T for Study Period 2025-2028

- **Express this vision** through a coherent set of **Resolutions and A-series Recommendations**

- In practice, differs from study group meetings:
  - Rules
  - Participants
  - Multiple languages
  - Content / significance

* Draft Proceedings of WTSA-24 will be available on the final day in all six languages

WTSA: Structure

- **Plenary sessions** – default for all decisions/discussions
- Committees (only established at WTSA-24):
  - **Committee 1 - Steering Committee**
  - **Committee 2 - Budget Control committee**
  - **Committee 3 - Working methods**
    - WG3A: Res.1, A-series Recs, etc.*
    - WG3B: Cooperation and collaboration, etc.*
  - **Committee 4 - ITU-T work programme/organization**
    - WG4A: SG-specific Resolutions (& restructuring)*
    - WG4B: Thematic Resolutions, BSG, etc.*
  - **Committee 5 - Editorial Committee**
  - "Ad hoc groups": As required (under PLEN, COM or WG)
    - Ad hoc groups, drafting groups, informal consultations

* The need and ToR for WGs *will* be confirmed based on the topic of contributions received for the Assembly
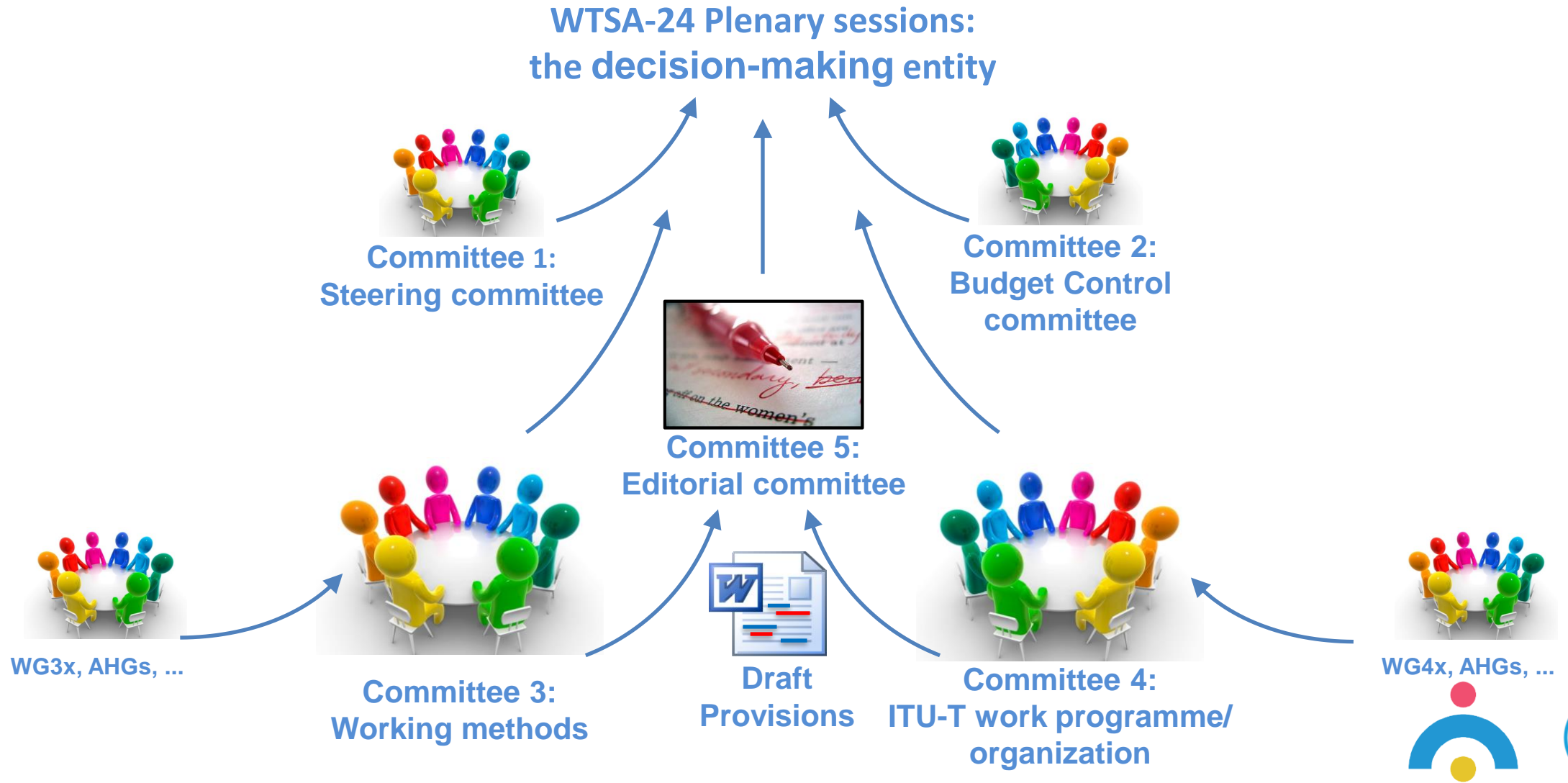
Draft Time Management Plan ([TD615](#))

	Morning 9:30-12:30		Lunch 12:30-14:30	Afternoon 14:30-17:30	Evening
Mon 14 Oct	GSS-24 Opening Ceremony 9:30-10:00	GSS-24 10:00-13:00		GSS-24 WSD Celebration Closing 17:30 - 17:45	WTSA Informal HoD 18:00-19:00
		High level segment 11:30-13:00			
Tue 15 Oct	WTSA Formal HoD 8:30-9:30	Opening Ceremony 11:00-12:30	Lunch reception (tbc)	WTSA Opening Plenary	INDIA RECEPTION
	INDIAN MOBILE CONGRESS (Hall 2,3,4,5)				
Wed 16 Oct	COM I (tbc) 9:00-10:00	COM III 10:00-12:30		COM III	COM V 17:45-18:45
	COM II 9:00-10:00	COM IV 10:00-12:30		COM IV	
	INDIAN MOBILE CONGRESS (Hall 2,3,4,5)				
	TRAI International Telecom Regulators Conference				
Thu 17 Oct	COM III			COM III	
	COM IV			COM IV	
	INDIAN MOBILE CONGRESS (Hall 2,3,4,5)				
	NoW 10:00- 13:00				
	ITU/WHO SAFE LISTENING WORKSHOP @ IMC from 10:00 – 13:00				
	Robotics for Good Youth Challenge India @ IMC				
	ITU-UNCCD-UNDRR Disaster Risk Reduction @ IMC				
	TRAI Half Day Symposium on Convergence and emerging trends in Broadcasting @ IMC				

SITE SEEING PROGRAMME FOR WTSA-24 Delegates

Sat 19 Oct			
Sun 20 Oct			
Mon 21 Oct	COM III / COM IV / Kaleidoscope		COM III / COM IV / Kaleidoscope
Tue 22 Oct	COM III / COM IV / Kaleidoscope		COM III / COM IV / Kaleidoscope
Wed 23 Oct	COM I 9:00-10:00 / COM III 10:00-12:30		Plenary
	COM II 9:00-10:00 / COM IV 10:00-12:30		
	Kaleidoscope		Kaleidoscope Youth and Standardization session
Thu 24 Oct	Plenary		Plenary & Closing UN DAY / COM V 17:45-

* And then, there are the ad hoc groups, etc...

WTSA: High-level workflow

WTSA-24 Plenary sessions:
the decision-making entity

Committee 1:
Steering committee

Committee 2:
Budget Control
committee

Committee 5:
Editorial committee

WG3x, AHGs, ...

Committee 3:
Working methods

Draft
Provisions

Committee 4:
ITU-T work programme/
organization

WG4x, AHGs, ...

Call to Action to all delegations

1. **Expo**: Showcase innovations from ITU members, spotlighting ITU standards in action.

2. **GSS-24 high-level segment**: Please encourage your Senior Governmental Officials (Ministerial level) & Industry CEOs to participate in the 90min high-level segment (G20 Room).

3. **Gender equality**: Please nominate women to key ITU-T Leadership positions, include women as delegates (35% target), and as heads of delegations.

4. **Youth:** Please include young professionals (up to 35 years old) in your delegation.

5. **Kaleidoscope academic conference:** Please include academia, industry and admin researchers in your delegation.

6. **Side events:** Please leverage the series of side events for networking, information sharing, & collaboration. Access rich content for social media and networking opportunities.

Key deadlines

- Submit nominations for TSAG, SG, and SCV Chairs and Vice Chairs by <u>14 July 2024</u> (preferred), no later than **16 September 2024**

- Apply for an <u>exhibition booth</u> by **16 August 2024** (preferred), no later than 23 August 2024

- Submit <u>fellowship</u> requests by **2 September 2024**

- Submit Contributions to WTSA DocsControl (<u>wtsa-doc@itu.int</u>) by **16 September 2024** (preferred), no later than 23 September 2024

Preview of ITU-T Leadership Training

25 October 2024, New Delhi, India

Leadership training sessions overview

Part 1: General principles

| Work item development | Approval procedures | Consensus building | Roles and responsibilities |

Part 2: Practical aspects, a journey

Pre-meeting preparation → During the meeting → Reporting and follow-up

Part 3: Hints and tips

| TSB tools and services | Editing team support | Search and databases | Document access and analysis | Document preparation and submission |

Chairing meetings

Legal framework

1. ITU General ITU General Rules, Constitution and Convention

2. WTSA Resolution 1 (Rev. Geneva, 2022)

3. Embodied in ITU-T's working methods

Interventions:

1. The session chair gives delegates permission to intervene

2. Consider non-native speakers, captioners and interpreters:

   - Speak slowly and distinctly

   - Interventions normally start with "Thank you chair, I am speaking as [role or affiliation]"…

   - …and end with "This concludes my intervention."

Decision-making in ITU-T

1. Consensus-building ensures win-win decisions

2. Avoid voting (limited to Member States)

3. Soft decisions (Consent, Determination, Agreement, etc.)

   • Nevertheless, some decisions are quantifiable
   (e.g. 70% affirmation of Member State consultation, etc.)

4. Approval processes:

   a) Traditional Approval Process (**TAP**): Policy or regulatory standards

   b) Alternative Approval Process (**AAP**): Technical standards

   c) World Telecommunication Standardization Assembly (**WTSA**):
   Sensitive or difficult standards

   d) Study group **Agreement** of other (non-normative) texts

5. The General Rules (**GR**) of ITU apply

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What is consensus?

The term "consensus" has multiple meanings, including:

- Unanimity, unopposed agreement, etc.

- Absence of sustained opposition (ISO/IEC)

- Substantial agreement (ANSI)

- In the end, in ITU, it is the Chair's judgement

Keep in mind:

- *Consensus is a **process** where the chair of a meeting accommodates the different views, which culminates with the chair concluding that there is **general agreement** for adopting a decision **without a vote** and **without formal opposition**.*

Your role as a Leader

1. Keep the end in mind

2. Be fair and impartial, and be seen to be so

3. Listen with care, be sensitive to language and culture

4. Understand the issues in advance of discussions

5. Engage actively, be sociable, available and responsive

6. Give everyone the chance to talk

7. Know when & how to close debate

8. Consult with your TSB Counsellor/Advisor

9. Thank all contributors, including captioners/interpreters

TD613 - "Briefing Note for WTSA ad hoc group chairs and drafting group chairs"

INTERNATIONAL TELECOMMUNICATION UNION

TELECOMMUNICATION STANDARDIZATION SECTOR

STUDY PERIOD 2022-2024

TSAG-TD613R4

TSAG

Original: English

Question(s):	N/A	Geneva, 29 July – 2 August 2024

TD

Source:	Rapporteur, RG-WTSA	
Title:	RG-WTSA deliverable: Draft A.BN "Briefing Note for WTSA ad hoc group chairs and drafting group chairs" for agreement	
Contact:	Fang LI Rapporteur, TSAG RG-WTSA CAICT, MIIT, China	Tel: +86-10-62300104 E-mail: lifang@caict.ac.cn
Contact:	Xiaoya Yang Secretary of TSAG RG-WTSA	Tel.: +41 22 730 6206 E-mail: xiaoya.yang@itu.int

Abstract:	TD613R4 reflects the WP1 closing plenary decisions.
	RG-WTSA session on 30 July 2024 instructed RG-WTSA Rapporteur to take TD613R2 for bilateral offline drafting consultation. This consultation result document TD613R3 was agreed by consulted parties.
Action required:	WP1 to submit draft A.BN in this document for TSAG approval as an Annex to this TSAG meeting report.

Briefing Note for WTSA ad hoc group chairs and drafting group chairs

Upcoming Training for WTSA

1. TSB is will organize online training on WTSA-24, including:
   - submission of documents
   - basic procedures
   - structure of the Assembly

2. Sessions will be online and be recorded to ensure easy access prior to the Assembly to all interested parties.

3. Date and time: expected mid-September, details to be announced soon

Useful Resources

- [TSAG-TD613R4](#) "Briefing Note for WTSA ad hoc group chairs and drafting group chairs"

- [ITU General Rules of Conferences, Assemblies, and Meetings of the Union](#)

- Pre-recording training on WTSA-24 processes [available mid-Sept]

- ITU-T Leadership Training available from 25 October 2024 for newly elected team

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Thank you!